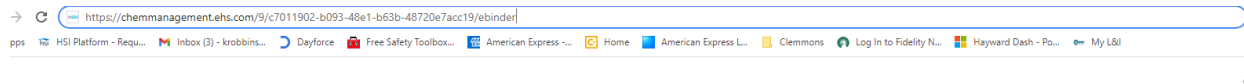# Opening an Safety Data Sheet from MSDSONLINE – Standard Work Document

1. From any PC, type this link in the webbroser:https://chemmanagement.ehs.com/9/c7011902-b093-48e1-b63b-48720e7acc19/ebinder

2. MSDSONLINE home screen will appear.

3. Click on the "All Locations" to search for your location.

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4. Select the location by click the circle on the left-hand side of your screen. Then click "apply" at the bottom of your screen.

5. Once location is selected, using the search bar, type in the name of the product you want to look up. For example, if you wanted to look up weld on, type "weld on" in the search bar.

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6. The list will populate of the products that are located in MSDSONLINE.

7. If a product you searched is not in MSDSONLINE, notify you site administrator

Site Administrators:

- **Rhode Island** – Rod Leighton
- **Clemmons** – Vannette Matthews, Anita Blue and Sarah Shishefar
- **Phoenix** – Jeff Bourassa and Vannette Matthews
- **Mocksville** – Meagan Elkes, Jose Adame and Vannette Matthews